

Session Proposal Form

November 17, 2006

The theme for the 10th Annual Student Life and Services Conference is “The Fusion of Learning Communities: Learning and Working Together”. Sessions should focus on programs and practices on topics around the conference theme. We are currently seeking program proposals that introduce and discuss current learning community programs at Rutgers and/or department initiatives in developing learning communities within Rutgers University’s newly created structure.

Please respond to all the questions and use Question #12 to provide any additional information. Please note that all program session forms must be received no later than Friday, October 20th, 2006. Late or incomplete forms will not be accepted.

1. Session Title: _____

2. Primary Presenter: _____

Department Name: _____

Phone #: _____ E-mail: _____

3. Co-Presenter(s): _____

4. Please attach a typed explanation describing the session’s learning outcomes in 100 words or less.

5. Please attach a typed program outline. (Include the main themes, interactive activities, etc.) Please be specific as possible

6. Please attach the Program abstract. (This will be included in the session’s description and schedule.) 100 words or less.

Program Format Information – To assist with room assignments.

7. What is your target audience? Please check all that apply.

____ Student Services Staff Members University Wide

____ Student Services Staff Members at _____ (Campus)

____ Student Services Staff Members in _____ (Department)

____ Other: _____

8. Please rank your first and second choice at when you would like to present your session. Each session is 75 minutes long. We will do our best to give you your first choice.

____ Education Session Block I: 1:15pm – 2:30pm

____ Education Session Block II: 2:45pm – 4:00pm

9. If the number of spaces is limited please provide us with the number and why? _____

10. Will this program produce an excessive amount of noise? Yes No

11. Please check off the equipment that you will need for your presentation.

- Overhead
- Slide Projector
- LCD Projector for Laptop (You must provide your own laptop)
- Easel and pad
- VCR
- DVD
- Other: _____

12. Additional Information not provided in the form: _____

Please return all completed session proposals to:

Delmy M. Lendof-Gomez
Assistant Director of Residence Life
Lucy Stone Hall A-227
Piscataway, NJ 08854

You may also email your completed session proposals to
dlendof@rci.rutgers.edu

For additional information contact:

Delmy M. Lendof-Gomez at 732-445-2050 x-829 or dlendof@rci.rutgers.edu
Neela Patel at 732-445-3962 or pateln@rci.rutgers.edu